



Accounting Internship

Health Net of West Michigan has an opening for an Accounting Internship. This is a 15-20 hour per week unpaid educational internship for academic credit or practical work experience in accounting. As a member of the Finance Team, the intern will gain experience in accounts payable, accounts receivable, general ledger account reconciliation, bank statement reconciliation, grant file management and other applicable accounting tasks. This position requires a high level of detail and confidentiality. The accounting supervisor will conduct regular meetings in which the intern can share their experience to assure that intern is participating in a meaningful work experience.

Intern must be pursuing a degree in finance, accounting and/or economics. Candidates must have the ability to learn accounting software systems quickly and to enter/key data with accuracy. Strong Microsoft Office skills is required.

This internship is an unpaid educational internship and may be completed for credit or practical work experience. Health Net of West Michigan pays interns a per semester stipend to off-set some of the expense of completing an internship.

To apply, please submit cover letter and resume to: careers@healthnetwm.org

Company profile: Health Net of West Michigan bridges gaps in healthcare by connecting individuals with the basic resources that every human being deserves to live a healthier life. We work primarily with vulnerable populations. We take a holistic approach to health by partnering with healthcare professionals, institutions, and non-profit organizations to provide education, accessibility and individualized attention including physical, mental and emotional support for the communities in which we work. We are experts at navigating the healthcare system and connecting clients to vital resources.

Commitment to diversity and inclusion: Health Net of West Michigan embraces the principles of diversity and inclusion. We proudly serve all persons in our community with respect for each person's unique individual and cultural differences. We firmly stand in our commitment to eliminate racism and all other forms of discrimination from our workplace and our community.

Location – Grand Rapids, Michigan: Grand Rapids is a great place to live, work and play. Grand Rapids is the second largest city in the state and is known for its philanthropy. Downtown is safe and clean and surrounded by an eclectic mix of walkable and attractive neighborhoods. With a medical and life sciences industry boom, strong entrepreneurial activity, dedication to green building and living, and innovative employers, Grand Rapids continues to grow and thrive.